



## **Assistant Men's Basketball Coach**

*The University of Great Falls is a four-year, private, Catholic liberal arts university with a main campus located in Great Falls, Montana offering both face to face and online programs. The University is committed to its mission of educating students for living and making a living. Founded by the Sisters of Providence, the University is a ministry of Providence St. Joseph Health (PSJH.) Shared Providence values of respect, compassion, justice, excellence and stewardship shape the missions of both the University and PSJH. Applicants must possess a personal philosophy compatible with a Catholic university environment. This is a full time, exempt, benefit eligible position.*

### **Expectations:**

- Create an environment that values and promotes the academic experience of the student athlete.
- Help with meeting university established recruitment and retention goals.
- Maintain a high standard of integrity in all aspects of program management.
- Intentionally integrate department and university core values to produce a team that promotes and exemplifies the values of the University of Great Falls.
- Demonstrates a commitment to the philosophy, mission, core values, and goals of the University and PH&S, including:
  - The university's mission, as a private Catholic liberal arts institution that prepares students for living and for making a living.
  - The ability to integrate values of justice, respect, compassion, excellence, and stewardship into programs and services.
  - Previous work record demonstrates personal integrity, veracity, and trust.

### **Coaching Responsibilities:**

- Monitor the academic progress of students athletes.
- Develop leadership skills and instill core values in student athletes.
- Maintain knowledge of and adherence to all NAIA, Frontier Conference, University, and departmental rules and regulations.
- Team Management: Recruiting, Travel Logistics, Competition and Practice Coaching
- Assist with coordinating team and participate in departmental fundraising efforts.
- Assist with operating basketball camps and clinics.
- Additional teaching or administrative duties may be combined.

### **General Position Skills:**

- Excellent communication skills.
- Positive attitude and desire to relate well with athletics staff.
- Fundraising.
- Ability to relate to and communicate with multiple constituencies.
- Excellent organizational and management skills.
- Experience with scheduling, budgeting, and travel logistics.
- Proficient with Microsoft applications such as Word, Excel and Outlook.
- Other duties assigned by the Head Men's Basketball Coach

**Qualifications:**

- Required Bachelor's Degree, Master's Degree preferred
- College Coaching experience preferred

*Must perform the essential duties and responsibilities with or without reasonable accommodation efficiently and accurately without causing a significant safety threat to self or others.*

**Disclaimer:**

The above statements are intended to describe the general nature and level of work being performed by employees assigned to this. They are not intended to be construed as an exhaustive list of all responsibilities, duties and/or skills required of all personnel so classified. This job description is not an employment agreement and/or an expressed or implied employment contract. Management has the exclusive right to alter this job description at any time without notice.

**To apply, please send cover letter, resume, and 3 professional references to:  
anthony.owens@ugf.edu.**

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER  
COVERED BY THE MONTANA VETERANS' AND HANDICAPPED PERSONS'  
EMPLOYMENT PREFERENCE ACT