



Position title: SUMMER CUSTODIAN

Wage/Salary/Category: Hourly, temporary, not benefit eligible

Current Office: Physical Plant

Reports to: Director of Physical Plant

Dates of employment: May 15th -August 31st (if feasible)

Wage/Rate of Pay: \$8.25 - \$10 per hour, varies according to experience

The University of Great Falls (UGF), founded in 1932, is a four-year, private, Catholic liberal arts university located in Great Falls, Montana. The University of Great Falls is a ministry of Providence Health and Services (PH&S), sponsored by Providence Ministries. The University has an enrollment of 1100 students and offers bachelor and master degrees in a variety of professional and liberal arts programs. Students are prepared for careers as well as lives of meaning, purpose, and service. Applicants must possess a personal philosophy compatible with a Catholic University environment.

General Position Responsibilities:

- **Responsibilities may vary depending on the shift. Shifts can include evenings, weekends and holidays.**
- Maintain the cleanliness of the campus buildings including university apartments which includes: emptying the trash, sweeping, vacuuming, mopping the floors, cleaning the lavatories, dusting, and cleaning the windows, cleaning kitchens, and shampooing carpets
- Notify the Director of the Physical of any problems in the assigned building for cleaning
- Other responsibilities that may be deemed appropriate from time to time by the supervisor

General Position Requirements:

- Have sufficient physical strength to handle the equipment (vacuum cleaner, 32 oz. mop, 2-foot mop, hi-speed buffer) and be able to move furniture that is hampering the cleaning process
- Able to safely use ladders for reaching high places for cleaning needs
- Have dexterity and mobility to clean around the toilets, and other crowded areas
- Have the ability to understand the safe use of the various cleaning products

General Position Skills:

- General knowledge of cleaning chemicals and equipment

Working Conditions:

- Generally pleasant
- May be subject to frequent interruptions in order to give service

Must perform the essential duties and responsibilities with or without reasonable accommodation efficiently and accurately without causing a significant safety threat to self or others.

Disclaimer

The above statements are intended to describe the general nature and level of work being performed by employees assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities, duties and/or skills required of all personnel so classified. This job description is not an employment agreement and/or an expressed or implied employment contract. Management has the exclusive right to alter this job description at any time without notice.

Applications can be acquired at the Physical Plant Office on Campus, also email questions or applications to Director of Physical Plant, Chet Pietrykowski

chet.pietrykowski@ugf.edu