



## University of Great Falls

### Position Title: SUMMER LAWN HELP

**Wage Category:** non-exempt, temporary, not benefit eligible

**Current Department:** Physical Plant

**Supervisor:** Director of Physical Plant

**Dates of Employment:** May 15th -August 31st (if feasible)

**Wage/Rate of Pay:** \$8.25 - \$10 per hour, varies according to experience

The University of Great Falls (UGF), founded in 1932, is a four-year, private, Catholic liberal arts university located in Great Falls, Montana. The University of Great Falls is a ministry of Providence Health and Services (PH&S), sponsored by Providence Ministries. The University has an enrollment of 1100 students and offers bachelor and master degrees in a variety of professional and liberal arts programs. Students are prepared for careers as well as lives of meaning, purpose, and service. Applicants must possess a personal philosophy compatible with a Catholic University environment.

General Position Responsibilities:

- Moving furniture, boxes, desks, file cabinets, chairs, etc.
- Assisting or filling in for custodial staff cleaning bathrooms and offices; mopping, sweeping, etc.
- Planting trees, cutting and fertilizing lawn, trimming bushes, planting and weeding flower beds
- Knowledge of lawn equipment and ability to operate tractor mower, sprinkler system, weed eater, irrigation system and hedge trimmer
- Other responsibilities as deemed appropriate from time to time by the supervisor

General Position Requirements:

- Supply own clothing
- Ability to lift and move objects of up to 50 pounds
- Ability to understand instructions and to perform duties in a safe manner
- Valid driver's license subject to driving history check
- Willingness to be trained to perform job responsibilities.
- Ability to work outside in all weather conditions
- Shift flexibility to work weekends is required

Working Conditions:

- Generally pleasant, however, may require both indoor and outdoor activity
- May require moving equipment up or down stairs
- May require interruption of duties to respond to emergencies

*Must perform the essential duties and responsibilities with or without reasonable accommodation efficiently and accurately without causing a significant safety threat to self or others.*

**Disclaimer**

The above statements are intended to describe the general nature and level of work being performed by employees assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities, duties and/or skills required of all personnel so classified. This job description is not an employment agreement and/or an expressed or implied employment contract. Management has the exclusive right to alter this job description at any time without notice.

**Applications can be acquired at the Physical Plant Office on Campus, also email questions or applications to Director of Physical Plant, Chet Pietrykowski**  
**[chet.pietrykowski@ugf.edu](mailto:chet.pietrykowski@ugf.edu)**